STAT

## Approved For Release 2005/08/03: CIA-RDP85-00375R000300120033-1

4 August 1982

MEMORANDUM FOR: Office of General Counsel

Office of Inspector General

Director of Security

STAT

FROM:

Deputy Chief, Benefits and Services Division/OP

SUBJECT:

Disappearance of EAA Store Merchandise

The Manager of the Employee Activity Association Store has reported the apparent theft of several items from the store. The items are:

	Cost	Date
Battery terminal cleaner Model 70-043	\$ 1.52	30 July 82
Sanyo Stereo Cassette playe Modél TMG-1	er 105.71	Between 1 April and 30 June 1982
TOTAL	\$107.23	

The apparent thefts were confirmed by the Store when the merchandise was found missing from the display containers.

Distribution:

1 - Each Addressee

1 - BSD Chrono

1 - BSD Subject File

DD/Pers/SP/

[Aug 82)

STAT

## 12 August 1982

NOTE FOR: EAA President

We have a 6 month money market certificate maturing 24 August 1982 at American Security and Trust for approximately \$36,000.

We have a 6 month money market certificate maturing 23 September 1982 at the Credit Union for approximately \$13,400.

Today's rates are:

6 month money market certificates - 11.07%

15 month Treausry certificates - 13.2%

I don't know of any immediate needs for this money and we have a little over \$8,000 in Credit Union share account.

Suggest we reinvest the \$36,000 in a 15 month Treasury certificate for the greater interest and reinvest the \$13,400 in a 6 month money market certificate.

STAT

							,
	SENDER WILL CH	CK CLA			AND BO	TTOM SECRET	·
	UNCLASSIFIED		CONFIDEN				
1	OFFI	CTAT.	ROUTING	SL	ΙP		BANK
TAT	OTT	CIRCLE .					
1	NAME AN	D ADDRE	ess	1/30			
1	NAME AN	<u> </u>			ATE .		1
1					,		i i
2							N.W.
3					1		.C. 20006
L							
4				}			
-				<u> </u>			·
5							
							·
6				<u></u>			
	ACTION	<del> </del>	RECT REPLY		PREPARE		
_	APPROVAL		SPATCH			ENDATION	
_	COMMENT			ne .			
` <b> </b>	CONCURRENCE	I	FORMATION	ket Certificate will be automaticall			
7	lug I Sept.  The money of  entification is  ntirest of the  15 months	we constend	Pould P L. The inimum	ureh Y Y I Tu	sse Day ' nu	Treasure More	MATURITY DATE AMOUNT  ***********************************
							many financial services.
			RETURN TO				
FOR!	UNCLASSIFIED		CONFIDER			SECRET (40	oughton oughton
						Acciet	ant Vice President
						A55151	none: 624-4331
						i eiebi	IUIIC. UM.

JGH/lb

Approved For Release 2005/08/03 : CIA-RDP85-00375R000300120033-1

# IIII AMERICAN SECURITY BANK

1/30

City Office 1612 K Street, N.W. Washington, D.C. 20006 July 27, 1982

Employee Activity Assn. Inc. P.O. Box 241 McLean, VA 22101

Dear Sir:

This is to advise you that your 6-Month Money Market Certificate will be automatically renewed for you upon maturity at the then prevailing American Security Bank rate. If you wish to redeem all or part of your certificate at maturity, you must contact your branch prior to that date. Once renewed, the principal and interest earned from the previous period cannot be withdrawn without penalty until the new maturity date.

We will send you a statement confirming the new rate at the time of renewal. Details concerning your current certificate are as follows:

CUSTOMER NUMBER

STAT

CERTIFICATE ISSUE DATE

\*\*\*\*\*\*

AMOUNT \*\*\*\*\*\*\*\*\* \$35,995.77

02-24-81

08-24-82

MATURITY DATE

We at American Security Bank value you as a customer and encourage you to contact us if we can be of further assistance for this or any other of our many financial services.

Sincerely,

J. Gregg Houghton V Assistant Vice President

Telephone: 624-4331

JGH/Ib

# 

Approved For Release 2005/08/03 : CIA DP85-00375R000300120033

GPO: 1981 0 - 345-783

FORM 101 USE PREVIOUS 5-75 101 EDITIONS

# Approved For Release 2005/08/03 : CIA-RDP85-00375R000300120033-1

	REQUISITION OR TURN-IN FOR ADMINISTRATIVE SUPPLIES AND EQUIPMENT							Page of F			
DELIVE	R TO	EX	EXTENSION ROOM NO. BUILDING				-	COST CENTER NO.			
<u> </u>	en en en la laction de laction de laction de la laction de laction	1	, , ,		,			OSI CENIER N	· .		
-				5E58°	Hda		D	OP/Admin	BRANCH		
						.,	0.	ATE /	·		
-								8/4/	P2_		
sim	ilar type it	the quantities of d. If the items a dems, I CERTIFY the den left therein.	items								
DATE				SIGNATUR	E						
ITEM	0700		ITE!	M LISTING			······				
NO.	STOCK NO.		DESCRIPTI	I ON .		QUAN- TITY	דואט	UNIT PRICE	исма		
1		Gray metal full	-size d	lesk		1	<b>ତ</b> ଥ				
							<u> </u>	-			
	-										
						-					
		·									
			· · · · · · · · · · · · · · · · · · ·								
	4	27.20	-								
		** If no one is to the E	in the AA Store	office,	please go	пеж	cob	r			
_											
	- 1										
					,			TOTAL			
ICKUP FR	OM (Person to co	COMPLETE CH	ILY IF AB		ARE TURN- INS						
				II.	ом но. GF-44	BU	ILDIN	gs			
					O-4 T - T	1	<b>1</b> 1	US			

9 August 1982

STAT

	MEMORANDUM FOR THE RECORD
	From: EAA Store Manager To: Chief, Benefits and Services Division
	Subja Cash shortage
TAT	1. At the close of business on 5 August 1982, a shortage of \$5.84 was found in the cash count for the day in the drawer
	2. It is recommended that this shortage be excused.
	APPROVED:
TAT	
	DISAPPROVED:

7 June 1982

#### MEMORANDUM

STAT

STAT

From: EAA Store Manager

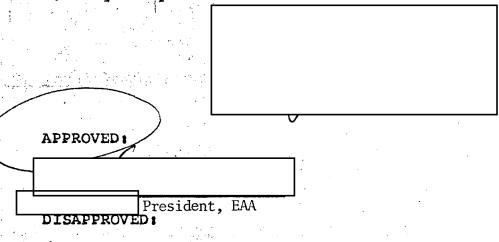
To: Chief, Benefits and Services Division

Via: Deputy Chief, BSD

Subj: Stolen merchandise

1. On 4 June 1982, a Mini AM/FM Cassette Recorder was stolen from the EAA Store. It was a Sanyo Model M1770 costing \$72.63.

2. Request permission to write-off as a loss.



B. DeFelice, President, EAA

:\$TAT